



Government of Jammu & Kashmir

State Council of Vocational Training

Prospectus

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कौशल बलम्

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Foreward

Human Resource Development (HRD) plays an important role in the national economic development of any country. Vocational Training, an important and essential input for HRD, is concerned with imparting and acquisition of technical skills, knowledge and attitudes immediately before, during or period of work. It includes pre-service training, apprenticeship and in-service training through upgradation.

In India, different Government and Non-Government Organizations conduct Vocational Training Programmes for different target groups. The Directorate General of Employment and Training (DGE&T) in the Union Ministry of Labour, in association with its counterpart Departments of Employment and Training/Technical Education under the State Governments, organizes Vocational Training programmes to prepare semi-skilled workers for the industry through a network of Industrial Training Institutes (ITIs) and skilled workers through Apprenticeship Training in Industrial establishments apart from in-service training programmes and other related activities through its own field Institute. So far the Vocational Training System of the J&K State is concerned, presently a total of 53 Govt. ITIs and 6 Private ITIs comprising a seating capacity of 15763 are available for providing skill/knowledge in different areas under various vocational training programmes for gainful employment of youth covering a handsome number of school leavers. The educational qualification varies from class VIII pass to Class XII pass depending upon the trades. The duration of training varies from six months to three years.

In order to attain the above objective systematically in accordance with new economic order of the World for overall socio-economic development of the Country considering the fact that India is having the largest population of young people in the World, the Govt. of India has formulated National Skill Development Mission headed by the Hon'ble Prime Minister. Under this grandeur Mission, Vocational/Technical Training covering almost all the social and economic sectors have been taken care of with the attachment of highest targets. Corresponding to National Skill Development Mission, State Mission has been constituted under the Chairmanship of Hon'ble Chief Minister for acquisition of national purpose.

In context of the above, this Prospectus is issued to give brief information about the training programme conducted by this Department in the ITIs. I hope the unemployed youth of the State shall take benefit from ITIs for acquisition of their gainful employment. Complete information can be had from the respective Heads of ITIs whose contact numbers have been provided in this prospectus.

S. J. P. Singh,

Director, Technical Education Department

1.0 National Vocational Training System (NVTs) in India

- The primary objective of the National Vocational Training System (NVTs) in India is to meet the skilled workforce requirements of the industry. According to the Constitution of India, vocational Training is the concurrent subject matter, implying that the Central and State Governments share responsibility for Vocational Training.
- At the national level, the Directorate General of Employment and Training (DGE&T), Ministry of Labour is the nodal department for formulating policies, laying down standards; trade testing, certification and monitoring training programmes and matters connected thereto. It also operates a number of training related institutions.
- At the State level, the State Government Departments responsible for vocational training participate and also operate training centres.
- Two tripartite bodies, viz. the Central Apprenticeship Council, (CAC) – a statutory body and National Council for Vocational Training (NCVT) advise the Government on formulation of policies and procedures, prescribing of standards and norms in respect of the Vocational Training Schemes. Corresponding State Councils advise the State Governments in respect of Vocational Training at the State level. Commissioner/Secretary to Govt. Technical Education Department is the Chairman of State Council for Vocational Training.

2.0 Schemes under NVTs in the J&K State

- Craftsmen Training Scheme
- Apprenticeship Training Scheme
- Skill Development Initiative Scheme

3.0 Brief Description of Craftsmen Training Scheme (CTS)

- The training programme in the ITIs of the State alongwith the other States of the Country is conducted under the Craftsmen Training Scheme sponsored by GOI. Training is provided to youth within the age group of 14-40 years in various Trades as per common syllabi with the objective to prepare semi-skilled workers for the industry. The educational qualification varies from class VIII pass to Class XII pass depending upon the trades. The duration of training varies from six months to three years.
- The list of Engineering and Non Engineering Trades is given in Annexure-1. The trades in which the admissions are to be made in the ITIs of the J&K State during ensuing academic session shall be notified separately through the print and electronic media.
- At present the number of Government and Privately run Industrial Training Institutes spread all over the State has reached to 59 (53 Govt. ITIs and 06 Pvt. ITIs). The total seating capacity of these ITIs is 15763 providing training under the CTS. The locations of these ITIs are given in Annexure-2.
- On completion of the training, the All India Trade Test (AITT) is conducted by the NCVT leading to the award of National Trade Certificate (NTC) on successful qualification of the AITT (which is generally the qualification required for the recruitment to the subordinate technical services at the National and the State levels). The possession of the NTC opens wide doors of employment in the Industrial Sector within the country and as skilled workers abroad.
- Trades which are not affiliated with NCVT are conducted through SCVT in the State and a trainee is awarded, State Trade Certificate on successful qualification of the Trade Test to be conducted by the SCVT.

• Admissions/Selections

I. For Free Seats:

The admissions for free seats will be made purely on merit based on the marks obtained by the applicants in their qualifying examination based on the minimum qualifications prescribed for the respective Trade Reservations of seats as per Training Manual of NCVT, shall be made.

II. For Payment Seats:

The admission for Payment seats shall also be made on the same procedure as laid down for free seats mentioned above.

Eligibility of Candidates for Admissions:

- i. Those who are permanent residents of the J&K State (except for the wards of Defense Personnel for whom special sanction from the Govt. is required).
- ii. The lower age limit on 1st of August of the corresponding year should be 14 years and there is no upper age limit to apply for admission in any of the trades.
- iii. Those who possess the minimum academic qualification prescribed for each trade.
- iv. Those who undertake to abide by the rules/regulations of the ITIs.
- v. 30% seats are available for women candidates in each trade.

Fees and Payments:

Candidates selected against free seats and payment seats fee for admissions in various Trades conducted in the ITIs, shall be charged fee as per the latest Govt. orders.

Extract of important rules (after admissions) :

- i. An aptitude test would be conducted of the candidates admitted in the ITIs at the end of the second month after admission. A candidate found unsuitable for a Trade can be considered for another Trade before he/she is rejected altogether.
- ii. The minimum compulsory attendance for trainees with regard to their eligibility for appearing in the All India Trade Test/State Test is 80% for the actual number of working days.
- iii. Casual leave at the rate of 12 days per year for the course will be admissible to trainees subject to a maximum of 10 days at any one time.
- iv. A candidate who is unable to attend due to illness may be allowed medical leave up to 15 days. Leave for a further period not exceeding 3 weeks for 2 years training course in continuation or in addition to 15 days absence may be granted to a trainee on production of Medical Certificate.
- v. Trainees who are not fit to attend the training after the leave period shall be discharged from the institute.
- vi. A trainee who absents himself from the training for 10 consecutive days without permission and without informing the Head of the Institute about the reasons of his absence will be treated as an absconder.
- vii. Candidates selected for admission in an ITI shall have to deposit his/her School Leaving Certificate/Discharge Certificate of the School/College last attended in original in the institute together with the admission dues within 7 days of the selection failing which the seat will be passed on to the next eligible candidate.

Annexure-1

List of Engineering Trades and Non-Engineering Trades **Engineering Trades**

S.No.	Name of the Trade	Duration	Entry Qualification
1.	Carpenter	1 year	8th passed
2.	Mason (Building Constructor)	1 year	8th passed
3.	Mechanic (Tractor)	1 year	8th passed
4.	Painter General	2 years	8th passed
5.	Plumber	1 year	8th passed
6.	Sanitary Hardware Fitter	06 months	8th passed
7.	Welder (Gas & Electric)	1 year	8th passed
8.	Fitter	2 years	10th passed under 10+2 System
9.	Turner	2 years	10th passed under 10+2 System
10.	Machinist	2 years	10th passed under 10+2 System
11.	Interior Decoration and Designing	1 year	10th passed under 10+2 System
12.	Mechanic Repair & Maintenance of L/V	1 year	10th passed under 10+2 System
13.	Building Maintenance	06 months	10th passed under 10+2 System
14.	Architectural Assistant	1 year	10th passed under 10+2 System
15.	Mechanic Consumer Electronics	2 years	10th passed under 10+2 System
16.	Instrument Mechanic	2 years	10th passed under 10+2 System
17.	Draughtsman Mechanical	2 years	10th passed under 10+2 System
18.	Information Technology and Electronics System Maintenance	2 years	10th passed under 10+2 System
19.	Mechanic Motor/Vehicle	2 years	10th passed under 10+2 System
20.	Electrician	2 years	10th passed under 10+2 System
21.	Mechanic Radio & TV	2 years	10th passed under 10+2 System
22.	Mechanic Refrigeration and Air-Conditioning	2 years	10th passed under 10+2 System
23.	Draughtsman Civil	2 years	10th passed under 10+2 System
24.	Electronics Mechanic	2 years	10th passed under 10+2 System
25.	Mechanic Auto Electrical and Electronics	06 Months	10th passed under 10+2 System
26.	Mechanic Industrial Electronics	2 years	12th Pass under 10+2 System
27.	Mechanic Computer Hardware	2 years	12th Pass under 10+2 System

Non-Engineering Trades

S.No.	Name of the Trade	Duration	Entry Qualification
1.	Cutting & Sewing	1 year	8th passed
2.	Hair and Skin Care	1 year	10th passed under 10+2 System
3.	Computer Aided Embroidery & Needle Work	06 Months	10th passed under 10+2 System
4.	Dress Making	1 year	10th passed under 10+2 System
5.	Dairying	1 year	10th passed under 10+2 System
6.	Driver cum Mechanic (LMV)	06 Months	10th passed under 10+2 System
7.	Domestic House Keeping	06 Months	10th passed under 10+2 System
8.	Pre/Preparatory School Management	06 Months	10th passed under 10+2 System
9.	Event Management Assistant	06 Months	10th passed under 10+2 System
10.	Front Office Assistant	06 Months	10th passed under 10+2 System
11.	Creche Management	06 Months	10th passed under 10+2 System
12.	Fruits and Vegetables Processing	1 year	10th passed under 10+2 System
13.	Data Entry Operator	06 Months	10th passed under 10+2 System
14.	Multi-Media Animation to Special Effect	1 year	10th passed under 10+2 System
15.	Stenography (English)	1 year	10th passed under 10+2 System
16.	Secretarial Practice	1 year	10th passed under 10+2 System
17.	Computer Operator & Programming Assistant	1 year	10th passed under 10+2 System
18.	Network Technician	6 Months	12th Pass under 10+2 System
19.	Tourist Guide	06 Months	12th Pass under 10+2 System
20.	Digital Photographer	1 Year	12th Pass under 10+2 System
21.	Fashion Technology	1 year	12th Pass under 10+2 System
22.	Floriculture and Landscaping	06 Months	12th Pass under 10+2 System
23.	Health and Sanitary Inspector	1 year	12th Pass under 10+2 System
24.	Horticulture	1 year	12th Pass under 10+2 System
25.	Desktop Publishing Operator	1 year	12th Pass under 10+2 System

Annexure-2

List of ITIs existing in J&K State

Kashmir Division

Jammu Division

S.No.	Name of the ITI	Year of Estt.	S.No.	Name of the ITI	Year of Estt.
1	Srinagar	1958	1	Jammu	1958
2	Anantnag	1962	2	Kishtwar	1962
3	Baramulla	1962	3	Rajouri	1962
4	Bandipora	1979	4	Hiranagar	1962
5	Shopian	1979	5	Udhampur	1975
6	Budgam	1980	6	Poonch	1975
7	Kupwara	1980	7	Gool	1975
8	Pulwama	1981	8	Ramban	1979
9	Uri	1981	9	Doda	1980
10	Pattan	1985	10	Kathua	1980
11	Tral	1985	11	Bhaderwah	1981
12	Ganderbal	1985	12	Mendhar	1985
13	Leh	1985	13	Reasi	1985
14	Kargil	1985	14	Sunderbani	1985
15	Chararisharief	1988	15	Bhadu/Billawar	1985
16	Sopore	1988	16	R. S. Pora	1988
17	Kulgam	1988	17	Basohli	1988
18	Handwara	1994	18	Samba	1994
19	Tangdar	2007	19	Bani	2010
20	Hajin	2010	20	Nowshera	2010
21	Gurez	2011	21	Banihal	2010
22	Women's ITI Bemina Srinagar	2006	22	Women's ITI Jammu	2006
23	Women's ITI Kangan	2006	23	Women's ITI Dharmari	2006
24	Women's ITI Pampore	2006	24	Women's ITI Kalakote	2006
25	Women's ITI Seer Hamdan	2006	25	Women's ITI Bhaleesa	2006
26	Women's ITI Rohama	2006	26	Women's ITI Surankote	2006
27	Women's ITI Lalpora	2006			

For details contact concerned Head of Province/Institutes:
Jammu Division:-

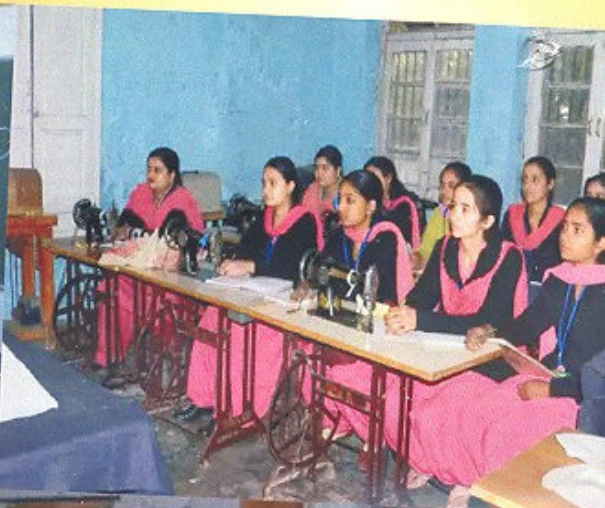
S.No.	Institution	Designation	Name of the officer	Contact
1	Deputy Directorate Office Tech. Edu. Jammu	Deputy Director, Jammu	Mohd Iqbal Kohli	9469218362
2	ITI Jammu	Principal	Mohd Iqbal Kohli	9469218362
3	Women ITI Surankote	I/c Superintendent	Mushtaq Ahmad,	9906308836
4	ITI Bhaderwah	I/c Superintendent	Altaf Hussain,	9697647425
5	ITI Poonch	I/c Superintendent	Mushtaq Ahmad	9419653392
6	ITI Kalakote	I/c Superintendent	Mushtaq Ahmad,	9906308836
7	ITI Bhaderwah	I/c Superintendent	Altaf Hussain,	9697647425
8	ITI Ramban	Superintendent	Mudasir Shams,	9419132826
9	ITI Samba	Superintendent	Anoop Sharma,	9796465588
10	ITI Hiranagar	I/c Principal	Rajinder Kumar	9697262828
11	ITI Rajouri	I/c Principal	Mandeep Dogra	9419187416
12	ITI Kishtwar	I/c Principal	Mohd Altaf	9697647425
13	ITI Basholi	Superintendent	Ajay Kumar,	9622006209
14	Women ITI Jammu	I/c Superintendent	Harpreet Singh	9419114540
15	ITI Kathua	I/c Superintendent	Baldev Raj,	9419260906
16	ITI Bhaddu Billawar	I/c Superintendent	Naresh Singh,	9419107832
17	ITI Sunderbani	I/c Superintendent	Ujwal Mahajan	9419170072
18	ITI Doda	Superintendent	Ravi Gupta,	9697134595
19	ITI Gool	Superintendent	Javaid Ahmad,	8803242670
20	ITI Nowshera	Superintendent	Ujwal Mahajan	9419170072
21	ITI Udhampur	Superintendent	Rajesh Kumar Banotra,	9906355355
22	ITI Mendhar	Superintendent	Niyaz Ahmad,	9419189216
23	Women ITI Bhalessa	Superintendent	Ravi Gupta,	9697134595
24	ITI R. S. Pura	Superintendent	Ravinder Singh Bhatti,	9469394787
25	ITI Reasi	I/c Superintendent	Harpreet Singh	9419114540
26	Women ITI Dharmari	Superintendent	Javid Gul	8803242670

For details contact concerned Head of Province/Institutes:
Kashmir Division:-

S. No.	Institution	Designation	Name of the officer	Contact
1	Deputy Directorate Office Tech. Edu. Kashmir	Deputy Director, Kashmir	Sh. Muneer Ahmad Shah	9419665388
2	ITI Srinagar	I/c Principal (Sr. Scale)	S/Shri Khan Farooq,	9419000707
3	ITI Anantnag	I/c Principal	Sajad Hussain,	9419085282
4	ITI Budgam	I/c Principal	Mohammad Ashraf,	9419415551
5	ITI Baramulla	I/c Principal	Javid Ahmad Ganaie	01952236497
6	ITI Kulgam	I/c Superintendent	Abdul Rehman Wani,	9797128745
7	ITI Uri	I/c Superintendent	Irshad Ahmad Jan,	9419538177
8	Women ITI Pampore	I/c Superintendent	Imran Wajahat Hussain	9419003155
9	Women ITI Bemina (Srinagar)	Superintendent	Bilal Ahmad Wani	9596256544
10	ITI Pattan	Superintendent	Shawkat Anwar Rather	9419039952
11	ITI Sopore	Superintendent	Ajaz Majid Kakroo,	9419418055
12	ITI Bandipora	Superintendent	Ajaz Majid Kakroo,	9419418055
13	ITI Handwara	Superintendent	Fida Hussain	9906710493
14	ITI Pulwama	Superintendent	Sajad Nageeb	9419085282
15	ITI Seer Hamdan	I/c Superintendent	Muzaffar Ahmad Shah,	9906787890
16	ITI Tral	I/c Superintendent	Bashir Ahmad Beigh,	9622500915
17	ITI Chrar-e-Sharief	I/c Superintendent	Muasin Ali	9906510187
18	ITI Ganderbal	I/c Superintendent	Javaid Hussain Wani,	01942416231
19	ITI Kupwara	I/c Superintendent	Ab. Rashid Bajard,	9797788619
20	ITI Tangdar	I/c Superintendent	Qazi Arif,	9419538177
21	ITI Shopian	I/c Superintendent	Manzoor Ahmad Shah,	9469518616
22	ITI Leh	Superintendent	Phunsong Angmo	0198225428
23	ITI Kargil	Superintendent	G.N. Kamlak	01985232390
24	ITI Lalpora	Superintendent	Ab. Rashid Bajard,	9797788619
25	ITI Kangan	Superintendent	Gh. Nabi Shah	9419752415
26	Women ITI Rohama	Superintendent	Farooq Ahmad Chesti	9797871089
27	ITI Hajan	Superintendent	Ajaz Majid Kakroo,	9419418055
28	ITI Gurez	Superintendent	Ajaz Majid Kakroo,	9419418055











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