



GOVERNMENT OF JAMMU & KASHMIR
DIRECTORATE OF TECHNICAL EDUCATION, J&K, JAMMU



Minutes of the Meeting regarding " Process of Issuance of SCVT Trade
Certificates" held under the Chairmanship of Director, Technical
Education, J&K, at Jammu on 22.02.2019.

A meeting was held in the office chambers of Director Technical Education, J&K at Jammu on 22.02.2019 with regard to " Process of Issuance of SCVT Trade Certificates". The following officers attended the meeting:

- 01 Sh. Riyaz Ahmad, Secretary, State Board of School Education.
- 02 Sh. Mehmood Ahmad Khan, Secretary, State Board of Technical Education, J&K, Jammu.
- 03 Sh. Ghulam Mohammad Bhat, Joint Director, Technical Education Jammu.
- 04 Sh. Farooq Ahmad Khan, Joint Director, Technical Education Kashmir
- 05 Sh. Rajindera Kumar Gupta, Principal (Sr. Scale) ITI Jammu.
- 06 Sh. Mandeep Dogra, Assistant Director, Directorate of Technical Education.
- 07 Sh. Javaid Ahmad, Assistant Director, Directorate of Technical Education.

The issue regarding "Present process of issuance of SCVT marks cards, Provisional SCVT Certificates, issuance of NCVT Marks Card and National Trade Certificate (NTC) by Director General Trainings (DGT) Ministry of Skill Development and Entrepreneurship (MSDE), New Delhi, mechanism adopted and measures to be taken for timely issuances of certificates under SCVT, portal based certification and registration and comparison of system adopted by State Board of School Education (SBOSE) and J&K State Board of Technical Education (SBOTE)" was discussed threadbare in the meeting.



Secretary, State Board of School Education expressed his satisfaction as regards the present system adopted by the State Board of Technical Education (SBOTE) for conducting of examination and certification.

The following decisions were taken in the meeting:

- i. All stake holders viz. Directorate of Technical Education, Joint Directorate of Technical Education, State Board of Technical Education and Head of the Institutions shall strictly follow the academic calendar in letter and spirit and provide vide publicity for the training calendar.
- ii. Cut-off date for admission against nomination quota seats shall remain same as meant for General admissions.

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- iii. The present system of manual registration is time consuming. SBOTE shall provide portal access to Directorate and Joint Directorates of Technical Education for allotment of online state registration from the next session.
 - iv. Instead of manually issuing and signing of marks card, as is being done at present, the SCVT marks card preparation shall be computerised and scanned signatures be affixed on it as is being done by the SBOSE. The SBOTE shall take necessary action in this regard. Initially 10% marks card shall be manually checked at random to ascertain the accuracy of computerised marks card.
 - v. The result shall be declared within thirty days from the date of culmination of examination.
 - vi. The certificates of successful trainees shall be provided to Head of the Institutes for onward issuance to trainees within fifteen days from the date of declaration of result.
 - vii. The data base of SBOTE will now be saved at least two locations for security purpose.
 - viii. Keeping in view the exigency of full time posting of DD Examination in the SBOTE, the matter will again be taken up with the Administrative Department for effective monitoring and evaluation of the examination cell.
 - ix. All HOIs shall nominate Vocational Instructors for refresher courses to be conducted by Advanced Training Institutes of DGT as per their training calendar for skill up-dating of instructors through Joint Director Kashmir/Jammu.
- The meeting ended with vote of thanks.


(Dr. R.S. Sharma) KAS
Director
Technical Education 

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Dated: 26.02.2019
Copy to the:

- 01 Sh. Riyaz Ahmad, Secretary, State Board of School Education.
- 02 Sh. Mehmood Ahmad Khan, Secretary, State Board of Technical Education, J&K, Jammu, for information and necessary action.
- 03 Sh. Ghulam Mohammad Bhat, Joint Director, Technical Education Jammu for information and necessary action.
- 04 Sh. Farooq Ahmad Khan, Joint Director, Technical Education Kashmir, for information and necessary action.
- 05 Sh. Rajindera Kumar Gupta, Principal (Sr. Scale) ITI Jammu for information.
- 06 Ms. Anisa Parvaiz, Dy. Director, Trainings, Directorate of Technical Education for information and necessary action.
- 07 Sh. Mandeep Dogra, Assistant Director, Directorate of Tech.Edu. for information.
- 08 Sh. Javaid Ahmad, Assistant Director, Directorate of Tech.Edu. for information.

09. Website.