

**GOVERNMENT OF JAMMU AND KASHMIR**  
**DIRECTORATE OF SKILL DEVELOPMENT, J&K,**

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**Circular**

**URGENT**

In compliance to Administrative Department letter No. Edu/Tech/Gen/112/2018-PF dated 19.04.2021, the Provincial Joint Directors Skill Development/ Principal/Superintendent of Government Polytechnics and ITIs of UT, J&K working under the administrative control of Skill Development Department are advised to ensure vaccination of eligible employees of their respective offices/institutions in the age group of 45 and above and submit its report to this Directorate on weekly basis for onward submission to the higher authorities.

Matter may be treated as **Most Urgent**.

  
Sajad Hussain Ganai (KAS)  
Director  
Skill Development, J&K

No: DSD/101/ *102/944-48*

Dated: *28*.04.2021

Copy to the:

1. Joint Director, Polytechnics Skill Development Department, J&K, for information. He shall ensure the vaccination of eligible employees of the Directorate in the age group of 45 and above.
2. Joint Director, Skill Development Department Jammu/Srinagar for information and necessary action.
3. Principal of Government Polytechnics of UT of J&K for information and necessary action.
4. Principal/Superintendent of Government ITIs of UT of J&K for information and necessary action.
5. Website in-charge for information.
6. Circular File.